

## **Hotel Assistant Manager – Join Our Leadership Team**

**Location:** Little Silver Country Hotel, Tenterden

**Salary:** £25k - £30k dependant on experience

**Contract:** Full-time, Permanent

**Hours:** TBC / to suit the needs of the business



### **About Us**

We are a vibrant, guest-focused Hotel & Venue committed to delivering exceptional service and creating memorable experiences. As we continue to grow, we're looking for a confident and motivated Hotel Assistant Manager to support daily operations and help lead our team to success.

### **The Role**

This is a varied, people-focused role where no two days are the same. As our Hotel Assistant Manager, you'll play a key role in ensuring the smooth running of the hotel. You'll support the Hotel Manager in overseeing all departments, maintaining high service standards, and driving a positive team culture.

### **Key Responsibilities**

- Support the Hotel Manager with day-to-day hotel operations
- Lead, motivate, and develop team members across multiple departments
- Ensure exceptional guest service and handle escalated guest queries
- Monitor performance, staffing levels, and operational efficiency
- Assist with budgeting, forecasting, and cost control
- Maintain compliance with health, safety, and company policies
- Oversee front-of-house standards and ensure a welcoming environment
- Contribute to staff training, recruitment, and performance reviews

### **About You**

We're looking for someone who brings energy, professionalism, and a passion for hospitality.

### **You'll Have:**

- Previous experience in a supervisory or management role within hospitality
- Strong leadership and communication skills
- A hands-on approach and the ability to remain calm under pressure

- Excellent problem-solving abilities and attention to detail
- A commitment to delivering outstanding guest experiences
- Flexibility to work shifts, including evenings and weekends

## **What We Offer**

- A warm, supportive, family-run environment
- Opportunities to grow and develop your skills
- A close-knit team who truly care about what they do
- Staff discounts and perks
- The chance to be part of a hotel with a fantastic local reputation

## **How to Apply**

If you're ready to take the next step in your hospitality career, we'd love to hear from you. Please send your CV and a brief cover letter to [terry@thelittlesilver.co.uk](mailto:terry@thelittlesilver.co.uk)